

Last Name _____ First _____ Registration# _____



MINI WORKSHOPS REGISTRATION

Please type or print in black ink! Complete and return **NOW** to
Letterforum, 5513 Lincoln Street, Bethesda, MD 20817

If a spouse/friend is attending, please COPY this form and submit a separate form for each individual.

Day Phone _____ Eve. Phone _____ Cell phone _____

Email _____ Fax _____

<i>Date</i>	<i>Time</i>	<i>First Choice</i>	<i>Second Choice</i>
Saturday 7/22	2:00 - 3:30 pm		
	4:00 - 5:30 pm		
Tuesday 7/25	2:00 - 3:30 pm		
	4:00 - 5:30 pm		
	7:30 - 9:00 pm		

Selection

With limited seating, you might want to select an alternative workshop. If you pick multiple minis and choose an alternative workshop in a different time slot than the first choice, please mark that pair of first and second choices with an asterisk (*).

Fee

Each Mini Workshop costs \$25. Payment is for the number of first-choice workshops. Please add your total Mini cost to your Conference Fees form. You only will be billed for your actual registration.

Mini Workshops Instruction Fee \$25/workshop x ___ workshops = \$_____your total Mini cost

Waiting List

If space becomes available, you will be contacted to confirm that you still are interested in attending. Payment then will be due to register for this session.

<i>Date</i>	<i>Time</i>	<i>Instructor</i>
Saturday 7/22	2:00 - 3:30 pm	
	4:00 - 5:30 pm	
Tuesday 7/25	2:00 - 3:30 pm	
	4:00 - 5:30 pm	
	7:30 - 9:00 pm	

Mini Workshops Registration will be assigned in registration number order through April 3rd and then in postmark order. You will be notified if you are in the class or on the waiting list. If a class is full and you have not selected a second choice to replace it, your workshop fee will be returned to you.

If you are unable to attend Letterforum or wish to cancel, you may request a refund before June 1st. After that, refunds will be given only if a mini is cancelled by Letterforum or if your place is filled from the waiting list or - if there is no waiting list - by someone you find to take your place. Please provide as much notice as possible so wait-listed people can be contacted.

If you need to cancel in advance, please contact letterforum2006@aol.com. On campus, please contact Elizabeth Lonoff at the Letterforum office so that someone else may benefit from the instructor.

Thanks to the Washington Calligraphers Guild for sponsoring the Letterforum Mini Workshops' supplies.

PLEASE PHOTOCOPY FOR YOUR RECORDS AND RETURN ORIGINAL **IMMEDIATELY!**